Examination Regulations High Integrity Systems

Erstsemestereinführung– April 2, 2025 Prof. Dr. Schorr OF APPLIED SCIENCES



Agenda

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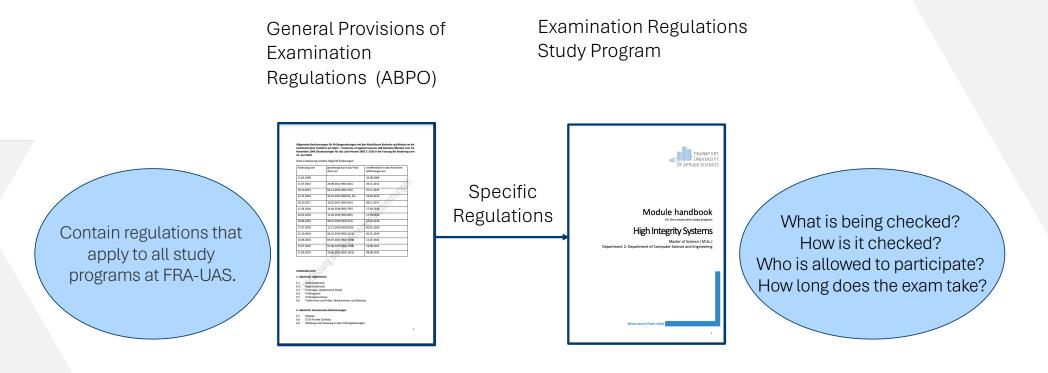
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Oberview Examination Regulations FRA-UAS



Exam Registration

- You must register for each exam yourself on the Internet (HISQIS portal, https://his.frankfurtuniversity.de/qisserver/rds?state=user&type=0).
- Important:
 - No compulsory registration ex officio!
 - Not even when repeating exams!
 - By registering for the exam, you declare your willingness to take part in a specific exam on a specific date.
 - Anyone who has not registered for an exam must be excluded from the examination.
- Recommendation: Never leave the HISQIS portal without a printout of your exam registration ("online ticket")!

Exam Registration

- Please note the registration deadlines! Deadlines will be published electronically via campuas.
- Subsequent registrations require a written application with signature to the examination office.
- Decision about subsequent registration will be made by the examination board.
- Examination board can only grant subequent registrations if there are reasons for which you are not responsible and which made it impossible for you to register in time.
- Evidence for the reasons need to be provided.

Pre-requisites for Taking Exams

- In some courses, there may be certain pre-requisites which you must fulfil in order to take the exam.
- How to fulfil a pre-requisite will be announced by the lecturer at the beginning a the course.
- Registration for pre-requisites is required as well.
- You only have to fulfil the pre-requisites for taking an exam once. If you have to retake an exam you do not have to fulfil the pre-requisite again.
- Courses with pre-requisite in 2nd semester of HIS study program: Data Mining, Learning from Data

Withdrawal from and Failure to take Examinations

- It is possible to withdraw from any written examination on the Internet (HISQIS portal without giving reasons up until the day before the date of the examination.
- Failure to appear for an examination or failure to submit an examination on time will be graded as "failed".
- Reasons for no-shows or omissions must be reported immediately and credibly
 - In case of illness within 3 working days medical certificate (mandatory form sheet: <u>Nachweis der Prüfungsunfähigkeit</u>)
 - Early termination of an exam due to inability to take exams: You need to inform immediately the examination supervisor and you need a confirmation of the inability to take exams from the Amtsarzt on the day of the exam.

Retaking of Exams

- Passed examinations and pre-requisites cannot be retaken
- Examinations that have not been passed can be repeated twice.
- There is no automatic compulsory registration for retake exams. You need to register yourself.
- Fourth attempt (joker) only once possible in a study program.
- A failed Master's thesis can only be repeated once.
- If an exam is ultimately not passed, the student loses the right to take the exam and must be exmatriculated.

Deception

- Cheating or using unauthorized aids is not a trivial offense.
- Allowed aids for the exams are published before the exam period. Note. Mobile phones not allowed for exams. Mobile phones need to be switched off and stored in your package. Wearing a mobile phone at your body (even switched off) is a deception.
- If you influence the result of your exam performance through deception, the use of unauthorized aids or by plagiarism the performance will be given the grade "failed due to deception". All students participating in the deception will get this grade "failed due to deception".
 - In serious cases of deception, immediate exmatriculation will occur
 - In case of a second case of deception, exmatriculation will occur in any case. Note: The second case can be in another module.

Examination Periods

- The examination period starts directly after the lecture period.
- The standard length of the examination period is 2 weeks. All written exams will take place in this 2 weeks.
- Retake exams will be in the middle of the next semester.

Latest Changes Examination Regulations

- Starting with winter term 2024/25 the examination form has been changed to written exam (90 minutes) for of the following modules:
 - Safety Critical Computer Systems
 - Pattern Oriented Software Architecture
 - Quantum Information Science

Links

- **ABPO General:** https://www.frankfurt-university.de/de/aktuelles/amtlichemitteilungen/studien-pruefungs-und-entgeltordnungen/
- **ABPO Reading Version** vom 10.11.2004 i. d. F. vom 21.06.2023: https://www.frankfurtuniversity.de/fileadmin/standard/Aktuelles/Amtliche_Mitteilungen/Akademische_Satzunge n/Studien-_und_Pruefungsordnungen/ABPO__Lesefassung_21.06.2023_.pdf
- Change notices: One since reading version date
- All exam regulations are in German; no English translation available. Legally binding documents need to be in German language.

Links

• **PO HIS Reading Version** vom 29.05.2019 i. d. F. vom 19.06.2024: https://www.frankfurtuniversity.de/fileadmin/standard/Aktuelles/Amtliche_Mitteilungen/Akademische_Satzunge n/Studien-

_und_Pruefungsordnungen/Fachbereich_2/High_Integrity_Systems_MA/PO_MA_HIS_2019_ _Lesefassung_19.06.2024_.pdf

- Change notices: Zero since reading version date
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