

PHOTO

FIRST NAME LAST NAME

[T I T L E O F E X P E R T I S E]

Write a powerful performance summary here. Highlight your most valuable skills, qualifications, achievements, credentials, and other distinguishing information as it relates to and supports your current objective.

C O N T A C T

D.O.B: DD/MM/YYYY

Nationality:

Work Permit:

Address:

Tel.:

E-Mail:

L A N G U A G E S

[enter]

Mother tongue

ENGLISH

(A1-C1)

GERMAN

(A1-C1)

I T - S K I L L S

MS Office

Photoshop

Python

etc.

E D U C A T I O N

DEGREE NAME IN MAJOR

MM/JJJJ – Present

University Name | City, Country

- Specialized Subjects: Subject 1, Subject 2
- If possible: relevant Projects (i.e.: IT-Project)
- Thesis Topic: topic
- GPA: 2,1

DEGREE NAME IN MAJOR

MM/JJJJ – MM/JJJJ

University Name | City, Country

- Specialized Subjects: Subject 1, Subject 2
- If possible: relevant Projects (i.e.: IT-Project)
- Thesis topic: topic
- GPA: 2,1

W O R K E X P E R I E N C E

JOB TITLE

MM/JJJJ – Present

Company Name | City, Country

- Describe in key points your tasks, your responsibilities, and your achievements
- Describe in key points your tasks, your responsibilities, and your achievements
- Describe in key points your tasks, your responsibilities, and your achievements

JOB TITLE

MM/JJJJ – MM/JJJJ

Company Name | City, Country

- Describe in key points your tasks, your responsibilities, and your achievements
- Describe in key points your tasks, your responsibilities, and your achievements

C E R T I F I C A T E

(OPTIONAL)

TITEL OF THE
CERTIFICATION

MM/YYYY

Optional text to describe
the prize/award

TITEL OF THE
CERTIFICATION

MM/YYYY

Optional text to describe
the prize/award

H O B B I E S

Be specific

Be specific

Be specific

Be specific

- Describe in key points your tasks, your responsibilities, and your achievements

J O B T I T L E

MM/JJJJ – MM/JJJJ

Company Name | City, Country

- Describe in key points your tasks, your responsibilities, and your achievements
- Describe in key points your tasks, your responsibilities, and your achievements
- Describe in key points your tasks, your responsibilities, and your achievements

T R A I N I N G / V O L U N T E E R

N A M E O F T H E C O U R S E

MM/JJJJ – MM/JJJJ

Company name/Institution | City, Country

Optional text to describe the training course in key
points

V O L U N T E E R W O R K

MM/JJJJ – MM/JJJJ

Company name/Institution | City, Country

Optional text to describe the volunteer work in key
points