**Day 3:- 08.11.2022–Block 1&2 (8:30-11:45)**

**M6.5-11a – NPO Management - Concept Development & Planning**

**Topic:- Establishing Non-Profit Organization**

* **Functional & Managerial Requirements**

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| 8:30-11:45 | **Functional Requirements** | |
|  | **Daily Plan** |  |
|  | **Group Report on last Seminar Session Task** |  |
|  | Refer to your NPO of last Seminar Task and determine to which of the following its activities belong and why (describe):   1. Community Health Promotion and Education Issues 2. Emerging health crises Issues 3. Community Social Problems Issues 4. Women’s Issues 5. Environmental Issues 6. Economic Issues 7. Development Issues |  |
|  | **Organizing NPOs - Functional Requirements**   1. Follow important steps in Organizing NPO 2. Have clear mission and purpose: 3. Be able to perform key functions: 4. Be Efficient and Effective 5. Look for Potential Supporters 6. Clarify Your Values & Objectives to Supporters |  |
|  |  |
|  | My Experience in establishing Diaspora Academic Experience (D.A.C.) e.v. |  |
|  | **Reading Exercises** - |  |
|  | **Search for information about your NPO & find out**   1. Its Objective and its Key functions 2. Its Organizational Structure- such as -its Branches- Divisions-Department 3. Its Managerial Structure- such as - Its General Meeting -Board of Directors- General Manager/Director 4. Its Supporters | |